

TUTOR / MENTOR APPLICATION
Upward Bound – Penn State University
Summer 2009



Deadline: **Friday, February 20, 2009** - *Late applications will not be considered.*

PART ONE: Personal Data

NAME _____ PSU ID NUMBER 9 - _____ - _____

LOCAL ADDRESS _____

LOCAL PHONE _____ CELL PHONE _____

HOME ADDRESS _____

E-MAIL ADDRESS _____

MAJOR(S) / MINOR(S) _____

CAREER GOAL(S) _____

WHAT HIGH SCHOOL DID YOU GRADUATE FROM? _____

WHAT YEAR DID YOU GRADUATE HIGH SCHOOL? _____

PLEASE CIRCLE YOUR T-SHIRT SIZE (*for staff t-shirts*): S M L XL XXL

PART TWO: Work Experience - Please your two most recent work experiences. Feel free to attach additional pages if needed or e-mail information to **dmz11@psu.edu**.

Work Experience #1 (*Most recent*)

Title - _____

Employer - _____

Duties - _____

Dates of Employment - From _____ to _____

PART FOUR: Questions

Please answer the following questions separately. You are welcome to submit your responses on paper with your application or e-mail your responses to **dmz11@psu.edu** by **February 20**.

Previous Staff Members Only –

1. Reflect on your last summer program with Penn State's Upward Bound program. What topics do you feel were the most important / beneficial during training and why?
2. If you have maintained friendships with Upward Bound students from past summers, how would you maintain those friendships while serving again as a Tutor / Mentor and, when necessary, a disciplinarian?
3. Think about the Tutor / Mentors you worked with during past summers. What qualities or characteristics about them did you admire and why?
4. What contribution could you make to fostering respect for diversity and helping to make the residence hall a more inclusive "community" or environment?

New Applicants (Those Who Have Never Worked with Penn State U.B. Before) –

1. Why are you interested in working as a Tutor / Mentor with Penn State University's Upward Bound program?
2. How might you motivate students to work hard and study during the summer, particularly those students who do not work to their true potential during the regular school year?
3. What unique contributions do you think you could offer to Upward Bound's summer program and what, in turn, would you hope to gain from the experience?
4. As a Tutor / Mentor you will be asked to help students with their homework. How might you begin to confront a situation where a struggling student blames all of his or her academic difficulties on a teacher or several teachers?
5. As a Tutor / Mentor, what might you do if an Upward Bound student posted an inappropriate bulletin on MySpace about another staff member?
6. What barriers did you have to overcome to get into and succeed in college?

PART FIVE: Reference Forms

Please write your name on the two reference forms that follow. Give them to two individuals (employers, teachers, etc.) who know you and can provide us with effective feedback. Please ask them to return the forms directly to the Upward Bound office before **Friday, February 20**.

TUTOR / MENTOR REFERENCE FORM

Upward Bound – Penn State University Summer 2009



_____ has applied for a Tutor / Mentor position with the Upward Bound program at Penn State University. In this capacity, the applicant will work closely with college bound high school students who are participating in a six-week long residential summer program at Penn State. Please provide your feedback on the applicant below. Feel free to attach additional comments or e-mail them to dmz11@psu.edu.

Quality or Skill	Unsatisfactory	Satisfactory	Outstanding	Unknown
Work ethic				
Relationships with others				
Maturity				
Willingness to accept responsibility				
Ability to maintain confidentiality				
Dependability and reliability				
Past academic or job performance				
Attendance / punctuality				
Attitude				

Question	Yes	No	Unsure or Unknown
Do you believe that this applicant has the emotional and social maturity to serve in a highly demanding residential program?			
Do you have any concerns or reservations about his / her potential for success in this position?			

Additional comments: _____

Your name _____

Relationship to the applicant _____

Phone number (____) _____ E-mail _____

Please fax this reference form to Upward Bound at **(814) 865-2766** or mail it to **Upward Bound, Penn State University, 203 Grange Building, University Park, PA 16802-6701** before **Friday, February 20**. Thank you!

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